

CHAPTER -V

THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS HELD BY THE COMPANY OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGE OF FUNCTIONS.

The important internal Rules, Regulations, Manuals & Records, which are used by the employees of the Company in discharge of their functions are given below:

A. Matters pertaining to Company Affairs:

- i) Memorandum & Articles of Association;
- ii) Decisions of the Board of Directors and sub-committees of the Board from time to time as contained in the minutes book;
- iii) Decision of shareholders in the General Meeting as contained in the minutes book;
- iv) Code of conduct for the Board Members and Senior Management Personnel.
- v) Delegation of Power
- vi) Corporate Social Responsibility Policy
- vii) Nomination and Remuneration Policy
- viii) Whistle Blower Policy
- ix) Foreign Risk Management Policy

B. Matters pertaining to Finance & Accounts:

Click the link to view financial and company performance document(s):

<https://eeslindia.org/content/raj/eesl/en/INVESTORS-ZONE/Annual-Reports.html>

C. Matters pertaining to Works, Contract, Sales, Procurement, Inventory etc:

Guidelines, Policy, Procurement Data and Procedure for Procurement of Goods, Works and Non-Consulting Services:

<https://www.eeslindia.org/content/raj/eesl/en/Tenders/tenders.html?id=419>

Information contact details of procurement department:

Emails: scm@eesl.co.in, eproc@eesl.co.in

Phone: 011-45801260

E) Vigilance matters and contact details:

<https://www.eeslindia.org/content/raj/eesl/en/About-Us/Vigilance.html>